

## COMMISSION MEETING MINUTES

**April 29, 2003**

West Modesto Community Center  
401-E Paradise Road  
Modesto, CA 95351

### MEMBERS:

Beatrice Acosta  
Representative  
District 4

Rebecca Barton-Nicholes  
Representative  
District 5

Pat Paul  
Supervisor  
District 1

Sallie Perez  
Representative  
District 2

Martin G. Petersen  
Stanislaus County  
Superintendent

George Skol  
Vice Chair  
Representative  
District 3

Dan Souza, LCSW  
Behavioral Health &  
Recovery Services

Margaret Szczepaniak  
Health Services Agency

John Walker, MD  
Chair  
Public Health Officer

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Robert H. Allaire  
Interim Executive Director

Members Present: John Walker, MD (Chair), George Skol (Vice Chair), Bea Acosta, Supervisor Pat Paul, Sallie Perez, Superintendent Martin Petersen, Dan Souza, LCSW, and Margaret Szczepaniak.

Members Absent: Rebecca Barton-Nicholes

Staff Present: Robert H. Allaire, Interim Executive Director; John Sims, New Appointed Executive Director; Mick Krausnick, County Counsel; Dan Rosas, Staff Services Coordinator; Brenda Priest-O'Brien, Accountant; and Erica Inacio, Confidential Assistant.

I. Meeting called to order at 4:30 p.m. by Chair Walker. Commissioners and staff were introduced.

II. Consent Calendar

***Moved Paul, Seconded Perez. The consent calendar was unanimously approved.***

III. Agenda Items

A. Approval of the Commission Meeting Minutes for March 25, 2003.

***Moved on Consent***

B. The Commission Approved the Minutes for the Commission Planning Day of March 22, 2003, and approved the prioritization of the core indicators based on the recommendation of all Commissioners.

***Moved Szczepaniak, Seconded Skol. Unanimously Approved.***

C. Executive Director's Report

1. The Commission appointed John Sims as the new Executive Director for the Children & Families Commission.

***Moved Skol, Seconded Souza. Unanimously Approved.***

2. The Commission accepted a report from the Ad Hoc Committee for Evaluation and Planning and authorized the Interim Executive Director to negotiate and sign an agreement with the Center for Public Policy Studies at CSU Stanislaus from May 1, 2003 through June 30, 2004 (not to exceed \$270,807), and to develop a Scope of Work and Budget for May 1, 2003 – June 30, 2004. The agreement with the CSU Stanislaus initiates a program and systems change evaluation which addresses the need to assess and evaluate the pilot programs, the master contracts, the desired outcome of funded programs and any change(s) to the systems addressing the needs of children 0-5 and their parents.

***Moved Skol, Seconded Acosta. Unanimously Approved.***

The Commission, upon the recommendation of Chair Walker, referred to the Executive Committee a recommendation from the Ad Hoc Committee for

Evaluation and Planning, to negotiate an agreement with the Chief Executive Office for a Geographic Information System (GIS) for the County through its Connecting Stanislaus Project in partnership with the Board of Supervisors.

***Moved Walker, Seconded Skol. Unanimously Approved.***

3. The Commission accepted the first Program Review under a Master Contract with the United Way of Stanislaus County for pilot programs, mini-grants (both program & equipment), Health & Safety Programs and Health & Safety Equipment. The Commission accepted the update from the United Way of Stanislaus County on the services, programs, purchases, and expenditures implemented under this contract.

The Commission acknowledged the participation of the Program Review Committee members: Stacie Bradford (Private Consultants and staff for Center for Public Policy Studies); Steve Hughes, Ph.D. (CSU-Stanislaus Center for Public Policy Studies); Jane Johnston (CAO, Stanislaus County Office of Education); Rhonda Parker (Parent Partnership and Stanislaus Children's Council); Werner Schink (Center for Public Policy Studies); Bob Schmal (Harvest of Hope); and Audrey Uhring (Stanislaus Children's Council). The Commission instructed the Commission staff to work with the United Way of Stanislaus County to develop a Scope of Work and Budget for FY 2003/2004 to be included in this Master Contract and FY 2003/04 Budget. The staff, working through the Administrative Committee, will work with the United Way to develop program and budget projections for FY 2004/2005 and FY 2005/2006. The Interim Executive Director and the ad hoc committee on Evaluation and Planning were instructed to consider these services as it implements and oversees the evaluation of Commission programs and services.

***Moved Skol, Seconded Paul. Unanimously Approved.***

Also the Commission requested United Way of Stanislaus County, if they have not already done so, to notify the recipients of mini-grants, etc., that the Commission maintains ownership of equipment that is funded by Prop 10 dollars.

4. The Commission accepted the update of the Stanislaus County Health Services Agency for the Healthy Cubs Program (Child Health Access Program) and commended them on their implementation to date. The Healthy Cubs Program is a health access program that provides fee outpatient health care to children 0-5 and prenatal care to pregnant women and as of March 31, 2003, 1087 children were enrolled through the healthcare system of the Health Services Agency.

The Commission acknowledged the participation of the Program Review Committee members: Ron Emerzian (E & J Gallo Winery and Youth Impact Council); Steve Hughes, Ph.D. (CSU-Stanislaus); Judy Kindle (Sierra Vista Child & Family Services and Stanislaus Children's Council); Eileen Melson (Stanislaus County CEO); Werner Schink (CSU-Stanislaus); John Sims (Stanislaus County CEO), and Audrey Uhring (Stanislaus Children's Council). The Committee was asked to reconvene in July or early August 2003 and that a complete report be made to the Commission at its regularly scheduled meeting of August 2003.

The Commission instructed the Center for Public Policy Studies at CSU-Stanislaus to immediately become involved with Healthy Cubs to provide the Program Review Committee outcome data prior to its next meeting. The Interim Executive Director and the Health Services Agency are to stay in communication regarding the possible "public charge issue".

The Interim Executive Director and/or Executive Director will reconvene the Ad Hoc Committee on Health Care Access to address access throughout Stanislaus County, to review the community outreach for Medi-Cal, Healthy Children, and Healthy Cubs for children 0-5 and to consider expanded case management for these children and their families.

***Moved Skol, Seconded Petersen. Unanimously Approved. (Abstained Szczepaniak and Walker)***

#### **D. Committee Reports**

1. The Commission accepted the Minutes for the Administrative Committee of April 11, 2003, along with a memo from Joseph Munso, Chief Deputy Director for the California Children & Families Commission regarding Guidelines for FY 2002/2003 Fiscal Audits.

- a. The Commission adopted the Policy and Procedures "Intended Use of Funds".  
**Moved Skol, Seconded Souza. Unanimously Approved.**
- b. The Commission adopted the Policy and Procedures "Childcare Funds".  
**Moved Szczepaniak, Seconded Petersen. Unanimously Approved.**

E. Program Reports

1. The Commission approved an unsolicited request from the CARES Project for an additional \$57,500 in funds to cover the cost of 40 qualified stipend applicants. The Interim Executive Director was instructed to negotiate with the CARES Project a Scope of Work and Budget for FY 2003/2004 and to discuss contingency plans to better manage its allocation to avoid such overages in the future.  
**Moved Paul, Seconded Acosta. Unanimously Approved.**
2. The Commission accepted a monthly report from the CARES Project.  
**Moved on Consent.**
3. The Commission accepted a monthly report from Stanislaus County Office of Education.  
**Moved on Consent.**
4. United Way of Stanislaus County
  - a. The Commission accepted the update reviews of the following Pilot Programs by the Pilot Review Teams and recommended the following:
    - i. The Commission accepted the review of the *RIDE Immunization Registry Provider Assistance Project* of the Stanislaus County Health Services Agency and approved for this pilot to be funded for another year (July 2003 – June 2004 - \$50,000). The Commission requested for the program to explore the possibilities to leverage State or Federal funds for expansion of this program. The Executive Director is to provide an evaluation plan for the program. This pilot is to be reviewed by the Pilot Program Review Team at least every six months and a report is to be filed with the Commission.  
**Moved Souza, Seconded Perez. Unanimously Approved. (Abstained Szczepaniak and Walker)**
    - ii. The Commission accepted program review of the *Substance Abuse Family Education (SAFE) Court Project* of the Stanislaus County Superior Court. The Commission approved for this pilot program to be extended through June 30, 2003 with no additional funds and for this program to be funded for another year (July 2003 – June 2004 - \$50,000). The program was instructed to continue to explore possibilities to leverage State or Federal funds for expansion of this program. The Executive Director is to provide an evaluation plan for the program. The United Way is to convene the Pilot Program Review Team to review this pilot at least every six months and file report with the Commission.  
**Moved Skol, Seconded Acosta. Unanimously Approved. (Abstained Souza)**
    - iii. The Commission accepted the review of the *Por La Vida De Los Ninos* "For the Life of the Children" Project of the Stanislaus County Office of Education. The Commission approved the extension of this program through June 30, 2003, with no additional funds and the approval of this program to be funded for an additional year (July 2003 – June 2004 - \$50,000). The Commission acknowledged the efforts and success of obtaining funds from other sources. The Executive Director is to provide an evaluation for this program and the United Way of Stanislaus County is to convene the Pilot Program Review Team to review this pilot at least every six months and file a report with the Commission.  
**Moved Paul, Seconded Perez. Unanimously Approved. (Abstained Petersen)**
    - iv. The Commission accepted the review of the *Laura's House Project* of the Community Housing and Shelter Services. The Commission approved for this program to be funded for another year (July 2003 – June 2004 -\$16,200). The Program will try to collaborate with other Prop 10 programs to enhance their services. The Executive Director to provide an evaluation for this program and the united Way of Stanislaus County is to convene the Pilot

Program Review Team to review this pilot at least every six months and file a report with the Commission.

***Moved Petersen, Seconded Szczepaniak. Unanimously Approved.***

- v. The Commission accepted the review of the *Community Officer* (Bret Harte Elementary and Shackelford Elementary) Project of the Modesto City Schools. The Commission acknowledged the work of Modesto City Schools and instructed the Interim Executive Director to write them on behalf of the Commission. These two programs are to be terminated on June 30, 2003.

***Moved Szczepaniak, Seconded Skol. Unanimously Approved.***

- vi. The Commission accepted the review of the *Musical Enrichment for Pre-Schoolers Program* of the Turlock Nursery School. The Commission acknowledged the work of the Turlock Nursery School and instructed the Interim Executive Director to write to them on behalf of the Commission. This program is to be terminated on June 30, 2003.

***Moved Skol, Seconded Souza. Unanimously Approved.***

- vii. The Commission accepted the review of the *Reach Out and Read Program* of the Golden Valley Health Center. The Commission approved for this program to be funded an additional \$12,500 through September 30, 2003 contingent upon them meeting with the CSU Stanislaus Center for Public Policy Studies and obtaining technical assistance, and a report being submitted to the Commission by August/September Commission meeting.

***Moved Perez, Seconded Acosta. Unanimously Approved.***

- viii. The Commission accepted the review of the *Puentes (Patterson & Westley) and Puentes (Robertson Road & Hanshaw)* of the Golden Valley Health Centers. The Commission recommended that this program compare and contrast their current program model with that of Alameda County and to also compare to their model of Merced County. The representatives are to meet with the CSU Stanislaus Center for Public Policy Studies, a representative of Community Health Services (HSA) and obtain technical assistance regarding established home visitation programs. The programs are to be combined as one project and funded for an additional year (July 2003 – June 2004 - \$100,000). This program is to be reviewed at least every six months, including on site reviews, with reports to the Commission.

***Moved Petersen, Seconded Perez. Unanimously Approved.***

#### IV. Correspondence

- A. The Commission accepted a “thank you” letter from Dorothy Grafius of Kairos Child Development Center.

***Moved on Consent.***

- B. The Commission accepted a “thank you” letter from the Stanislaus Family Child Care Association, thanking Commissioner Bea Acosta and Commissioner Rebecca Barton-Nicholes for their attendance to the 3<sup>rd</sup> Annual Vender Night in Modesto.

***Moved on Consent.***

#### V. Public Comment Period

Mr. Michael Garcia expressed concern for the Latino Community. Mr. Garcia is under the belief that the Latino Community is not receiving Prop 10 assistance, however, the program reports from the various contracts and funded programs show otherwise. He believes that the Commission needs to be more culturally sensitive.

#### VI. Commissioners’ Report

- A. Commissioners felt that the CCFC Statewide Conference was a great opportunity to learn what other counties are doing and how we can learn or follow certain models used by other counties.

#### VII. Meeting adjourned by Chair Walker at 8:27 p.m.